



# Wycliffe College

## Senior Day Pupils

Joining information for  
Year 9 - Year 13 Pupils

---

## PURPOSE

Inspire and educate every individual in mind, body and soul.

## VISION

Wycliffe will promote a pioneering spirit and encourage individuals to flourish and embrace their futures as global citizens.

## AIMS FOR PUPILS

Achieve their full academic, spiritual, physical and creative potential  
Behave with ‘unassuming confidence’\*, showing generosity of spirit, respect for others and appreciation of diversity  
Cultivate social and environmental awareness and an understanding of their role as global citizens  
Develop skills, self-knowledge and resilience to face positively all future challenges  
Exhibit creativity, innovation and independence in their approach to learning and to life  
Feel happy and secure

\*This was a comment made by the Inspection team during the 2016 Independent School Inspectorate (ISI) visit when seeking to describe the Wycliffe pupils they had met.

## FOLLOW US

We encourage you to follow us on social media to see regular updates and news. You will also see photos and can see the activities taking place.

Facebook: @WycliffeCollege

X: @WycliffeCollege

Instagram: @WycliffeCollege

Please note that this joining information is a live document and may change throughout the academic year. Updated versions will be available on the Parent Portal.

---

# Wycliffe Senior School

## Term Dates 2024/25

### Autumn Term 2024

Pre-Sessional:	Tuesday 27 August
New Staff Induction:	Wednesday 28 August
Staff INSET:	Thursday 29 and Friday 30 August
New UK Boarders arrive:	Saturday 31 August
Current UK and International Boarders arrive:	Sunday 1 September
Term begins:	Monday 2 September
Exeat:	Saturday 21 and Sunday 22 September
Half Term:	Saturday 19 October - Sunday 3 November
Exeat:	Saturday 23 and Sunday 24 November
Term ends:	Friday 13 December

### Spring Term 2025

Staff INSET:	Monday 6 January
All Boarders return:	Monday 6 January
Term begins:	Tuesday 7 January
Exeat:	Saturday 25 and Sunday 26 January
Half Term:	Saturday 15 - Sunday 23 February
Exeat:	Saturday 15 and Sunday 16 March
Term ends:	Friday 4 April

### Summer Term 2025

All Boarders return:	Sunday 27 April
Term begins:	Monday 28 April
Half Term:	Saturday 24 - Sunday 1 June
Term ends:	Saturday 5 July

Please note there are two additional Exeats for Prep Pupils:

Saturday 10 & Sunday 11 May

Saturday 21 & Sunday 22 June

May Day Bank Holiday - Please also note that Monday 5 May is a normal school day.



# KEY STAFF



Mr Christian San Jose, Head

Email: [Head@Wycliffe.co.uk](mailto:Head@Wycliffe.co.uk)



Mrs Caoimhe Pettingell, Senior Deputy Head

Email: [Caoimhe.Pettingell@Wycliffe.co.uk](mailto:Caoimhe.Pettingell@Wycliffe.co.uk)

Tel: +44 (0) 1453 820432



Mr Matthew Routledge, Deputy Head (Academic)

Email: [Matthew.Routledge@Wycliffe.co.uk](mailto:Matthew.Routledge@Wycliffe.co.uk)

Tel: +44 (0) 1435 820432



Mr Richard Taylor, Director of Finance and Operations

Email: [Richard.Taylor@Wycliffe.co.uk](mailto:Richard.Taylor@Wycliffe.co.uk)



Miss Rebekah Wilkins, Director of Admissions and Marketing

Email: [Rebekah.Wilkins@Wycliffe.co.uk](mailto:Rebekah.Wilkins@Wycliffe.co.uk)

Tel: +44 (0) 1435 820449

---

# KEY STAFF



Mrs Sarah Collinson, Head of Lower School

Email: [Sarah.Collinson@Wycliffe.co.uk](mailto:Sarah.Collinson@Wycliffe.co.uk)

Home: +44 (0) 1453 820418



Mr Matt Archer, Head of Sixth Form

Email: [Matt.Archer@Wycliffe.co.uk](mailto:Matt.Archer@Wycliffe.co.uk)

Home: +44(0) 1453 820389



Mr Peter Martin, Assistant Head (Academic)

Email: [Peter.Martin@Wycliffe.co.uk](mailto:Peter.Martin@Wycliffe.co.uk)

Tel: +44 (0) 1453 820836

---

# HOUSE MASTERS/MISTRESSES



Mrs Julie King, Collingwood Junior (Years 9 & 10)

Email: [Julie.King@Wycliffe.co.uk](mailto:Julie.King@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820420



Mr Mike Mills, Collingwood Senior (Years 11 - 13)

Email: [Mike.Mills@Wycliffe.co.uk](mailto:Mike.Mills@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820420



Ms Sian Evans, Haywardsend

Email: [Sian.Evans@Wycliffe.co.uk](mailto:Sian.Evans@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820455



Mr James Austin, Haywardsfield

Email: [James.Austin@Wycliffe.co.uk](mailto:James.Austin@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820456



Miss Jenny Price, Ivy Grove

Email: [Jenny.Price@Wycliffe.co.uk](mailto:Jenny.Price@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820457



Mrs Sally Dudley, Lampeter

Email: [Sally.Dudley@Wycliffe.co.uk](mailto:Sally.Dudley@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820458



Mr Scott Costello, Loosley Halls

Email: [Scott.Costello@Wycliffe.co.uk](mailto:Scott.Costello@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820462



Mr Peter Thomas, Robinson

Email: [Peter.Thomas@Wycliffe.co.uk](mailto:Peter.Thomas@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820463



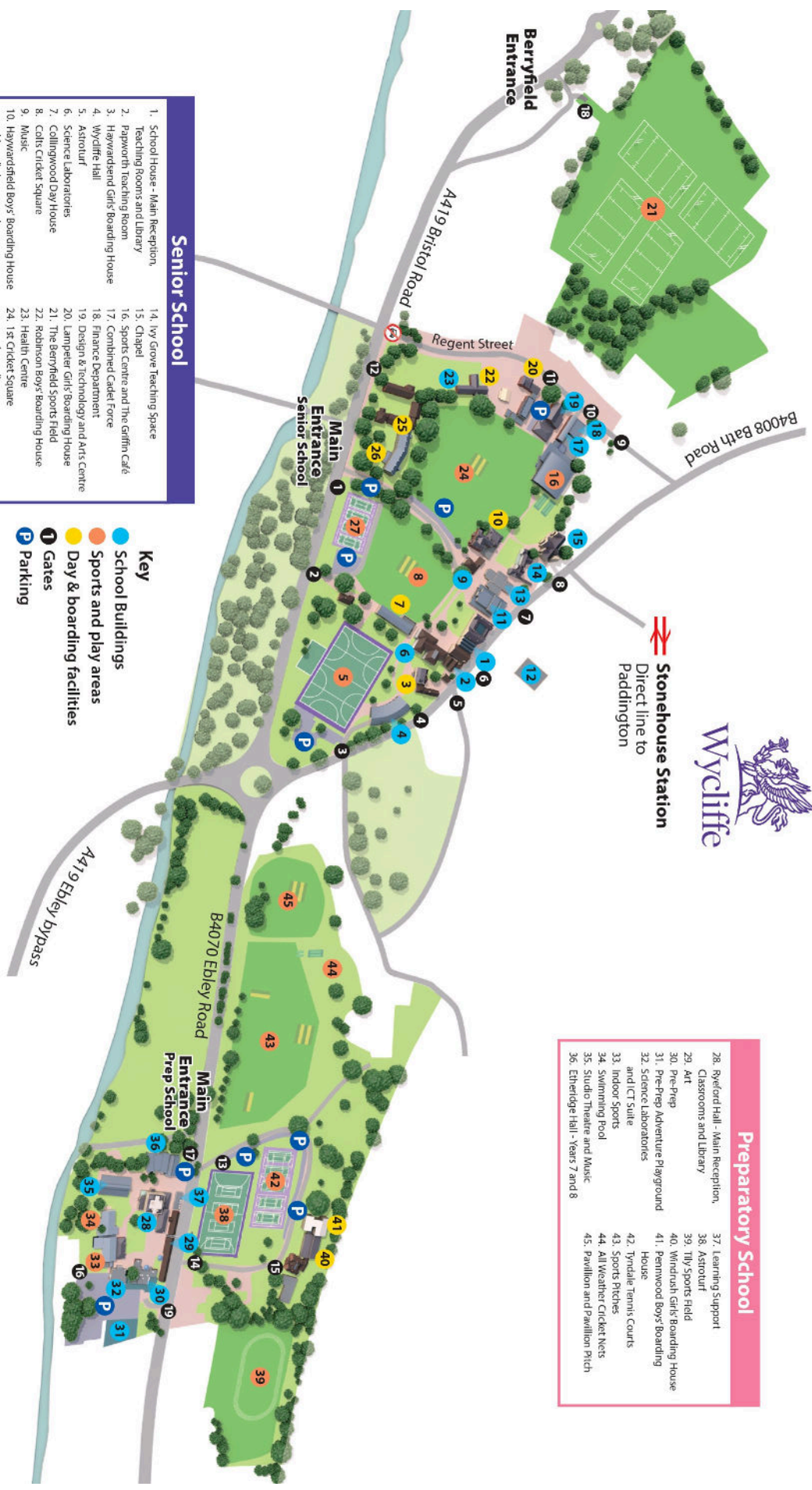
Mr Sam Hirons, Ward's

Email: [Sam.Hirons@Wycliffe.co.uk](mailto:Sam.Hirons@Wycliffe.co.uk)  
Tel: +44 (0) 1453 820426

---



**Stonehouse Station**  
Direct line to  
Paddington



- ### Senior School
- School House - Main Reception, Teaching Rooms and Library
  - Payworth Teaching Room
  - Haywardend Girls' Boarding House
  - Wyldfire Hall
  - Astrorurf
  - Science Laboratories
  - Collingwood Day House
  - Collis Cricket Square
  - Music
  - Haywardend Boys' Boarding House
  - Sibly Hall Theatre and Drama Exam Centre
  - Languages Centre
  - Ivy Grove Teaching Space
  - Chapel
  - Sports Centre and The Griffin Café
  - Combined Cadet Force
  - Finance Department
  - Design & Technology and Arts Centre
  - Lampeter Girls Boarding House
  - The Berryfield Sports Field
  - Robinson Boys' Boarding House
  - Health Centre
  - 1st Cricket Square
  - 1st Cricketer Halls
  - Ward's-ley Grove Boys' and Girls' Boarding House
  - Ward's Tennis Courts

- ### Preparatory School
- Ryeford Hall - Main Reception, Classrooms and Library
  - Art
  - Pre-Prep
  - Pre-Prep Adventure Playground
  - Science Laboratories and ICT Suite
  - Indoor Sports
  - Swimming Pool
  - Studio Theatre and Music
  - Etheridge Hall - Years 7 and 8
  - Learning Support
  - Astrorurf
  - Tilly Sports Field
  - Windrush Girls Boarding House
  - Pennwood Boys' Boarding House
  - Trydale Tennis Courts
  - Sports Pitches
  - All Weather Cricket Nets
  - Pavillion and Pavilion Pitch

- ### Key
- School Buildings
  - Sports and play areas
  - Day & boarding facilities
  - Gates
  - Parking

# GENERAL INFORMATION

## Arriving at School

Pupils should arrive at their House by 8:10am for registration at 8:15. If a pupil is late, please telephone the Housemaster or Housemistress between 8:00 and 8:10 (01453 822432). Pupils that arrive late must sign in with Matrons in Houses. The College minibuses arrive by 8.15am.

## Leaving School in the Afternoon

Pupils must sign out in their House before they leave campus and once they have fulfilled their School commitments. Extra-curricular Activities are organised each weekday evening and pupils in Years 9 to Year 11 are required to partake in at least two activities per week. We understand that public transport times or parental convenience might necessitate adjustments, and requests for leaving early must have permission from the Housemaster/Mistress. The College minibuses depart at 6.30pm.

## Saturdays

Pupils may leave at the end of their games commitment; generally after 16:30 if they are not involved in an away fixture. The College minibuses will bring pupils to school on a Saturday but do not run on Saturday afternoons.

## Prep

Prep is our name for homework.

Please refer to the timetable to see times of Prep 1 and Prep 2 for those pupils remaining at school for this. All pupils are encouraged to remain at the College for at least Prep 1. Please note that Collingwood House closes before Prep 2.

## The House System

Each pupil is allocated a House. House Staff, together with their House Assistants and Matrons, are responsible for pastoral care and welfare. When visiting your Child's House, please always make contact with the House Staff before entering accommodation.

## Pupil Absences

On each occasion that parents take their children out of school, they must give the Housemaster or Housemistress at least 48 hours' notice. Each House has an answer phone and email address to be used for this purpose. Pupil absences should be reported before the start of each day. Requests for pupils to miss school for other commitments should be directed to the House Master/Mistress.

---



# PASTORAL CARE AND WELL-BEING

## Delivery of Parcels

If parents would like to send parcels to pupils, please use the following address:

Name of your child(ren)  
Name of your child(ren)'s House  
Wycliffe College (Gate 9)  
32 Regent Street  
Stonehouse  
Gloucestershire,  
GL10 2AD

## WiFi on Campus

The school operates a wireless network across campus and pupils can connect and access the Internet and their email during the school day. This is in accordance with our School Policies and all pupils must read and sign the ICT Acceptable Use Policy. The safety of pupils and the security of its network is a key priority for the School. Action by a user that compromises these aims is dealt with very seriously, as is any action that adversely affects the network. We have appropriate filtering, monitoring, and security measures setup on our network to provide our pupils a safe way of using the internet. The ICT Acceptable Use Policy for Pupils (Pupil AUP) covers the actions to follow whilst they are on campus. This policy is in place to protect our pupils and all the other users of the Wycliffe network.

## BYOD Web filtering

Compliance with our web filtering software, Securly, is mandatory. Securly is meticulously designed to enhance online safety for all users within our school network.

To ensure Securly operates effectively, all students must install the SSL certificate by visiting the following link: [Securly SSL Certificate](#), and following the on-screen instructions to complete the installation process.

## Installation is essential to avoid any disruptions to your onsite WiFi access

The SSL certificate is exclusively for web filtering within the school premises. Rest assured, no internet traffic will be monitored outside the school, preserving your privacy.

Prohibited activities: Please note that custom DNS or VPN services are strictly prohibited. Engaging in such activities may disrupt the onsite WiFi connection. We urge all students to refrain from using custom DNS or VPN for a seamless online experience.

For assistance during the installation process or queries about Securly, reach out to our IT support team at [helpdesk@wycliffe.co.uk](mailto:helpdesk@wycliffe.co.uk).

---

# ACADEMIC

## **Our Life Skills Programme**

While new technologies provide opportunities to learn, create, communicate, and be entertained, they also provide inherent risk. Our Life Skills programme gives pupils the chance to discuss, and develop strategies for dealing with unwanted and difficult contact via electronic media. Our aim is to empower them to deal effectively with situations and be fully aware of all the help and support available to pupils. We would also encourage you, as the parent, to find out the benefits and dangers of the technologies used by your children.

## **Reporting Pupils' Progress**

Our reporting and assessments include formal and informal reviews, reports and parents' consultation meetings each year. At the end of every half term parents and guardians (with parents' permissions) receive reports on their child's progress. If a pupil is not making satisfactory progress further reviews are held and action plans developed to support learning, which are shared with parents. Parents can also discuss progress with Tutors at any time.

## **The Role of the Tutor**

The Tutor oversees the academic of their pupils, they are the link between home and school from an academic perspective. The tutor supports their pupils in making the best academic progress and in getting involved in the extra-curricular programme on offer.

## **BYORD (Bring Your Own Recommended Device)**

Pupils in Year 9 and above will be part of the BYORD initiative and need to have a device in School. As part of our ongoing Digital Strategy, our BYORD pupils in Year 9 and above should have with them our recommended device which is a Microsoft Surface (Surface Go 3, Surface Pro 8 etc.) or any Windows device with a touch screen and stylus/pen with digital inking capability (key requirements). We believe that pupils having consistent devices, integrating seamlessly with our Office365-driven systems, will allow them to work seamlessly together in school or at home, focus on learning rather than solving technical issues, will put them in the driving seat in terms of adapting their learning and thus enabling them to face the future with confidence. You do not have to purchase your device from a particular supplier. However, we do recommend that you purchase from a retailer that offers good warranty and insurance packages and have someone available to speak to face-to-face regarding any claims or repairs.

---

# ACADEMIC

Examples of suitable devices that meet the minimum specification include:

- Microsoft Surface Go 3
- Microsoft Surface Pro 7+, Pro 8
- Lenovo Yoga range
- Lenovo IdeaPad Flex series

You have the freedom to choose whatever Windows device fits your child's needs, but it must meet the following as a minimum in terms of functionality:

- Minimum 8 GB RAM/Minimum of 128 GB storage
- Recommended specification 16GB RAM/256GB storage
- Windows 10 / 11
- Wireless Capability
- A Camera for video and still image processing
- Touch screen of 9.7" or greater • Keyboard / Keypad
- Detachable or flip screen to enable writing on a flat surface using a stylus
- Digital Pen / Stylus
- Web browser for access to Firefly, Teams, and other online learning resources
- The ability to install and access OneDrive, Teams, and other Office 365 applications
- Have a battery life of greater than 6 hours
- Have a protective case

Pupils do NOT need to procure any Office 365 licenses as this is included in their Wycliffe accounts and will give them access to the Office 365 suite apps and cloud storage.

---

# ACADEMIC

## Equipment for Lessons

Pupils will need to bring the following for lessons:

- Maths equipment
- Scientific calculator (ideally a Casio fx-85GTX or similar) in years 9-11
- Pens, pencils and a ruler
- Subject dividers and A4 files
- Highlighter pens

For A Level Mathematics or Further Mathematics pupils need a Casio 991EX Advanced Scientific or Casio CG50 Graphic Calculator. The Maths Department can organise the purchase of these calculators at a reduced rate. More details are sent from the Maths Department at the start of the school year.

## Special Educational Needs and Disability

Our experience shows that with appropriate teaching, support and resources, pupils with specific learning difficulties such as Dyslexia as well as those with other special educational needs gain the confidence needed to go on to achieve superbly well. The Learning Support Department supports those pupils who need additional help to overcome various barriers to learning which prevent them from achieving their potential. Staffed by an experienced team of SENCOs and SEND qualified teachers, The Learning Centre is based at the heart of each school campus and offers support throughout the school. In addition, we have well established links with Speech and Language Therapists, an Occupational Therapist and Educational Psychologists. We work closely with parents and, where appropriate, the pupil's previous school to reasonable adjustments to meet the child's needs and provide classroom teachers with the information they need to support them.

Pupils with additional needs who can work independently are monitored by the Department and given occasional help if needed. Some pupils need more intensive support, and we arrange one to one lessons with a member of the Learning Support team. The Department maintains a SEND register and pupils with SEND have an Individual Pupil Profile, accessible to their teachers and House Staff, which includes a description of the pupil's strengths, needs and strategies for supporting the pupil in class.

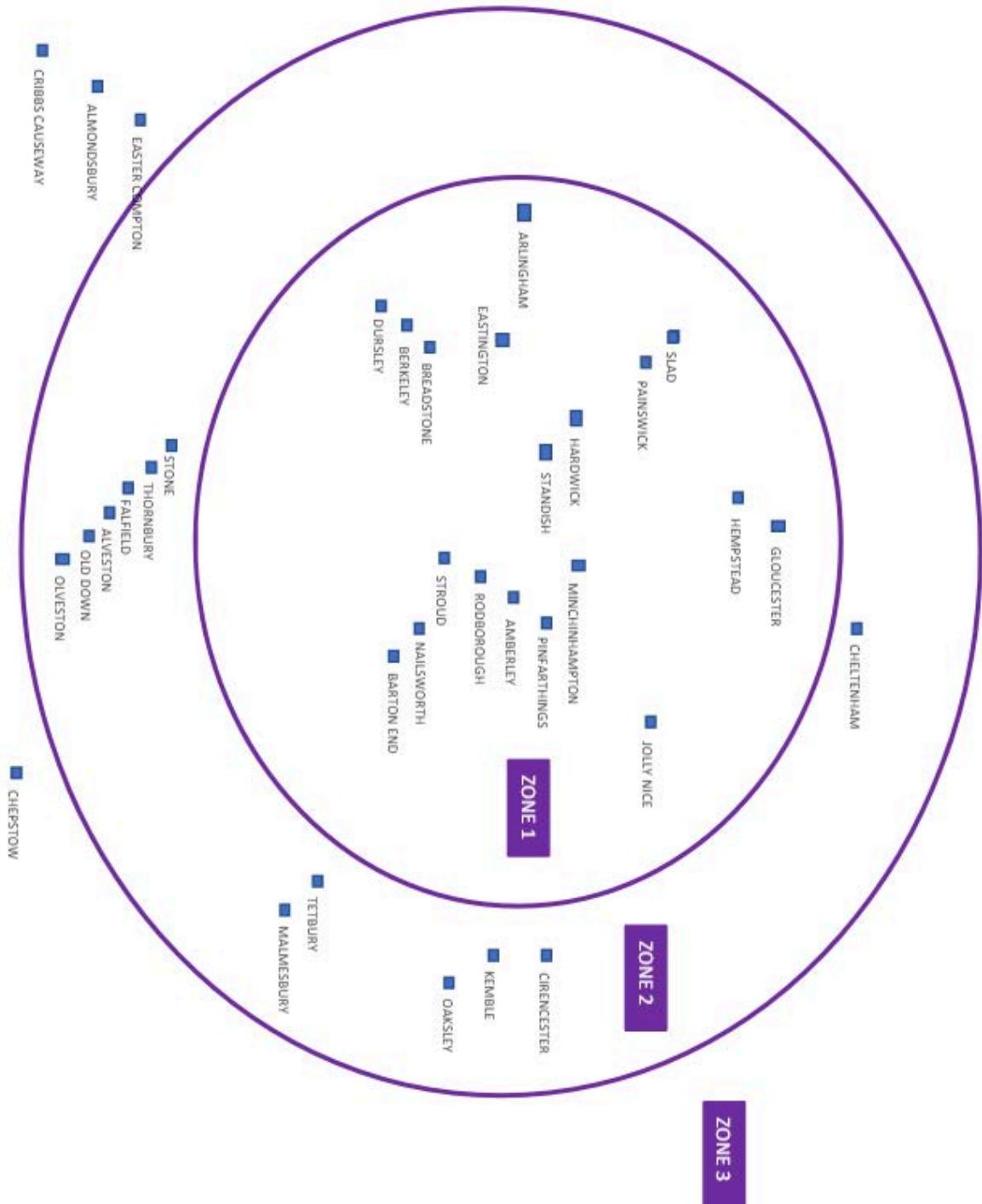
---

# STRUCTURE OF THE DAY

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>8:15</b>	Registration in Houses					
<b>8:30</b>	Assembly	Chapel	Chapel	Chapel	House Meetings	P1 <b>8:30-9:15</b>
<b>8:50</b>	Tutorial	P1	P1	P1	P1	P2 <b>9:20-10:05</b>
<b>9:40</b>	P2	P2	P2	P2	P2	Break <b>10:05</b>
<b>10:25</b>	Break					P3 <b>10:30-11:15</b>
<b>10:50</b>	P3	P3	P3	P3	P3	P4 <b>11:20-12:05</b>
<b>11:40</b>	P4	P4	P4	P4	P4	Lunch <b>12:05</b>
<b>12:25</b>	Lunch					
<b>13:35</b>	Registration in Houses					
<b>13:45</b>	P5	P5	P5	Games	P5	Games until approximate 16:30
<b>14:35</b>	P6/Y9/10 games	P6/Y9/10 games	P6		P6	
<b>15:25</b>	P7/Y9/10 games	P7/Y9/10 games	P7		P7	
<b>16:10</b>	Free time / Year 11/12/13 Games					
<b>16:30</b>	Activities					
<b>17:30</b>	Prep 1					
<b>18:30</b>	Buses depart/Supper					
<b>19:30</b>	Prep 2 (No Prep 2 on Friday PM)					

# TRAVEL

The College has carried out a comprehensive review of day pupil transport charges to standardise our pricing structure whilst continuing to be fair, transparent and cost effective. We have a pricing structure based on three zones and the distance travelled to and from school. For further information please contact the school transport office on 01453 852817 / [transport@wycliffe.co.uk](mailto:transport@wycliffe.co.uk).



# EXPECTATIONS OF PUPILS

Your child/ren will receive the Expectations and Standards Guide when they join Wycliffe and this details the rules and guidelines for pupils, and this goes into a lot more detail.

## Smoking and Vaping

Smoking, vaping, and nicotine products are forbidden at Wycliffe. Those caught smoking/vaping/using nicotine are offered support from the Health Centre and will be issued a sanction in line with the Behaviour Policy.

## Alcohol

- Pupils in the Sixth Form may only be offered, or consume, small quantities of alcohol, if parents have provided written consent, and only under strict supervision of Staff. This is only ever as part of a social occasion where food is also served.
- Pupils are not allowed to buy alcohol from shops, even if they are over 18 years old.
  - Pupils may not buy or consume spirits.
- Possession of alcohol by pupils is not allowed under any circumstances, and consumption is only allowed with the School's permission.
- Pupils over 18 years old may not buy alcohol and supply it to younger pupils. This is a serious offence and will be dealt with in line with the Behaviour Policy.

## Occasional Boarding and Flexi-Boarding

Occasional boarding is available for ad hoc overnight stays at School. Bed spaces may not always be available in a pupil's house but in an alternative house. (Occasional boarding incurs additional costs which can be found on our Schedule of Fees on the website). For those parents wishing to book regular Flexi-Boarding nights, please contact our Admissions Manager, Fiona Lawson-Best at [Fiona.Lawson-Best@wycliffe.co.uk](mailto:Fiona.Lawson-Best@wycliffe.co.uk).

Departure Times for Exeats, Half Terms, Christmas and Easter Holidays

- Departure for Exeats and Half Terms from 16:30
  - Departure for Christmas and Easter from 14:30
-

# WYCLIFFE SCHOOL UNIFORM

Wycliffe School uniform is supplied by the online company Schoolblazer which you can find here or you can telephone them on +44 (0)333 7000 733. The ordering procedure with instructions for using their intelligent sizing is explained on their website. PLEASE NOTE: Schoolblazer strongly advise that parents put in their order for uniform by 31st July.

## Items required by Flexi Boarders

- Underclothes as required
- Nightwear, Dressing Gown and slippers
- Your own clothes for weekends and evenings
- Wash bag and contents
- Supply of name tapes and sewing kit, and shoe cleaning kit
- 4 towels

## Boys' Clothing List for Years 9, 10, 11 and the Development Year

*School Uniform that must be purchased from Schoolblazer*

- 1 purple crested blazer
- 1 grey V-neck jumper with purple stripe
- 1 purple and silver School tie
- 1 grey, purple and black college scarf (optional)

*Items Obtainable from Other Suppliers*

- 2 washable charcoal grey trousers
- 2 plain white polycotton white shirts (long or short sleeved)
- Short grey socks
- 1 coat or raincoat in a plain style in black or dark grey (coat must be long enough to cover blazer - no casual wear such as sports or bomber jackets)
- Black smart shoes

## Boys' Development Year Only (In addition to the list above)

A dark business suit, shirt and tie of their choice for formal occasions. Jacket and trousers of the same material – black, dark grey or navy. Trousers must have a crease, must not be tight or jean style and must be worn with waistband at waist, not hips.

---



# WYCLIFFE SCHOOL UNIFORM

## Sports Kit that must be purchased from Schoolblazer

1 purple/black crested ¼ zip tracksuit	1 black base layer leggings (optional)
1 back/purple crested training pant	1 black base layer shorts (optional)
1 white/purple crested PE t-shirt	1 pair black/purple/white hooped games socks
1 pair black crested PE shorts	1 purple/black crested games bag (optional)
1 purple crested games shirt	Summer Term: (Cricket kit is required only for those playing in a School Team).
1 black crested rugby shorts	1 Wycliffe cricket shirt
1 purple crested mid-layer	1 Wycliffe cricket fleece (optional)
1 black base layer top (optional)	

*Please note: The Development Year boys have a choice of games and may not require all items of games uniform or rugby or football boots.*

## Items Obtainable from Other Suppliers

- 1 pair cricket trousers
- 1 pair indoor trainers with non-marking soles
- 1 pair outdoor trainers
- 2 pairs white sports socks
- 1 pair rugby/football boots
- 1 pair shin pads
- 1 pair swimming trunks optional (not long shorts)
- 1 mouthguard

## Girls' Clothing List for Years 9, 10, 11 and the Development Year

### School Uniform that must be purchased from Schoolblazer

- 1 purple jacket
- 1 grey V-neck jumper with purple stripe
- 1 purple tartan kilt - (must be at least ¾ of the way down the upper leg when walking) Or 1 dark grey trousers
- 1 grey, purple, black college scarf (optional)

### Items Obtainable from Other Suppliers

- 4 white reversed collar blouses (long or short sleeved)
- Grey tights
- 1 coat or raincoat in a plain style in black or dark grey
- Black smart shoes with low heel

### Girls' Development Year Only (In addition to the list above)

A dark business suit (skirt and jacket) and blouse of their choice for formal occasions. Jacket and skirt of the same material – black, dark grey or navy. Skirts must be tailored (not tight or clinging) and sit on or below the knee.

---

# WYCLIFFE SCHOOL UNIFORM

## Sports Kit for Girls

1 Purple/black crested ¼ zip tracksuit top	1 Black crested cycling shorts (optional)
1 Black crested training pant	1 Base layer leggings (optional)
1 White/purple crested PE t-shirt	1 Base layer top (optional)
1 Black crested skort	1 Pair purple/black/white hooped games socks
1 Purple crested games shirt	1 Purple/black crested games bag (optional)
1 Purple crested mid-layer	Summer Term:
1 Black fitness leggings	1 White crested skort

*Please note: The Development Year girls have a choice of games and may not require all the items of games uniform.*

## Items Obtainable from Other Suppliers

- 3 pairs grey tights (opaque or sheer)
- 1 coat or raincoat in a plain style in black or dark grey (coat must be long enough to cover jumper - no casual wear such a sports or bomber jackets)
- 1 pair indoor trainers with non-marking soles
- 1 pair outdoor trainers
- 2 pairs white sports socks
- 1 pair AstroTurf boots
- 1 hockey stick
- 1 Pair shin pads
- 1 tennis racket
- 1 mouth guard

## Dress Code for Sixth Form Boys

Suit/ Formal Business attire	A formal, classic, dark business suit - black, grey or navy. Suit jacket to be worn during the timetabled day and on all formal occasions. Trousers must have a crease, must not be tight or jean style and must be worn with waistband at waist, not hips.
Plain or Striped shirt	A white shirt is required for formal occasions. Shirts to be buttoned, with a collar. Long-sleeved shirt (sleeves rolled down, cuffs buttoned) or short sleeved shirt, with tie.
Tie of own	(or Purple/Silver School Tie) Top shirt button done up, tie done up to cover it; tie of acceptable length.
Sweater	When worn, plain black, grey or navy-blue V-neck jumper (or other plain colour V-neck to complement their suit) to be worn under a jacket, but not instead of a jacket. No logos on jumpers.
Shoes	Black or brown leather. Plain, formal, polished, leather - not suede or boots. Must be clean and in good repair. No colour or logos.
Coat	Plain black, navy or dark grey, long enough to cover the suit jacket. The coat may only be worn on top of a school jacket, not instead of a jacket. NB. Casual wear (bomber jackets, sportswear, hoodies, logos or mixed colours) are not allowed with uniform.
Scarf	Any acceptable plain colour scarf or purple/silver grey/black striped. School scarf.
	Dinner suit/bow tie for formal occasions.

# WYCLIFFE SCHOOL UNIFORM

## Sports Kit for Boys

1 purple/black crested ¼ zip tracksuit	1 black base layer leggings (optional)
1 back/purple crested training pant	1 black base layer shorts (optional)
1 white/purple crested PE t-shirt	1 pair black/purple/white hooped games socks
1 pair black crested PE shorts	1 purple/black crested games bag (optional)
1 purple crested games shirt	Summer Term: (Cricket kit is required only for those playing in a School Team).
1 black crested rugby shorts	
1 purple crested mid-layer	
1 black base layer top (optional)	
	1 Wycliffe cricket shirt
	1 Wycliffe cricket fleece (optional)

*Please note: The Development Year boys have a choice of games and may not require all items of games uniform or rugby or football boots.*

## Items Obtainable from Other Suppliers

- 1 pair cricket trousers
- 1 pair indoor trainers with non-marking soles
- 1 pair outdoor trainers
- 2 pairs white sports socks
- 1 pair rugby/football boots
- 1 pair shin pads
- 1 pair swimming trunks optional (not long shorts)
- 1 mouthguard

## Dress Code for Sixth Form Girls

Jackets	Should be worn at all times unless a tailored outer coat is worn in winter. Can be part of a suit or co-ordinate with a skirt/ pair of trousers or shift dress. Colours and patterns should be suitable to be part of a professional wardrobe and co-ordinate with other garments (Navy, grey, black or other dark base colour).
Skirts	Must be at least 3/4 of the way down the upper leg when walking and NOT overly tight fitting. Slits must not be higher than 2/3 up the upper leg. Can match a jacket or be part of a co-ordinating outfit. Subtle patterns such as jacquard or tweed/tartan must co-ordinate with the rest of the outfit worn. Lined skirts not lycra/bodycon type material.
Trousers	Can vary in style but must NOT be overly tight fitting. No shorter than the top of the ankle bone. Can match a jacket or be part of a co-ordinating outfit. Subtle patterns such as jacquard or tweed/tartan must co-ordinate with the rest of the outfit worn. Not lycra/bodycon or denim type material.
Dresses	At least 3/4 of the way down the upper leg when walking. Slits must not be height than 2/3 up the upper leg. Can vary in style but must NOT be overly tight fitting. Can match a jacket or be part of a co-ordinating outfit. Subtle patterns such as jacquard or tweed/tartan must co-ordinate with the rest of the outfit worn. Lined dresses not lycra/bodycon or sheer type material.

# WYCLIFFE SCHOOL UNIFORM

## Dress Code for Sixth Form Girls

Shirts, blouses, jumpers, tops	Any pattern or colour as long as it co-ordinates with the outfit. Polo necks, round neck, shallow v neck with or without buttons as long as it co-ordinates with the overall outfit and is sufficiently smart. Not clingy or gaping at the front. No t-shirts or large logos or slogans. No fluorescent colours. Thin, smart sweaters may be worn under jackets without a shirt.
Shoes	Black or brown. Suede or leather. Heel no larger than 2.5cm. Knee length boots in winter (not over the knee). Smart ankle boots with trousers.
Jewellery	Up to two pairs of stud earrings. Gold or silver bracelet or bangle on each wrist. Two gold/silver necklaces, one with a small pendant. Leather only for religious pendants. A health alert bracelet or necklace may be worn if required. No other jewellery is permitted.
Coats	Dark or neutral solid colour or small check/dark tartan. Any coat should cover the bottom of the jacket beneath. A smart tailored coat can take the place of a jacket in winter. Other coats/jackets must be worn in addition to the blazer/jacket. No fleeces or oversized puffer jackets. Scarves should be dark colours.

## Sports Kit for Girls

1 Purple/black crested ¼ zip tracksuit top	1 Black crested cycling shorts (optional)
1 Black crested training pant	1 Base layer leggings (optional)
1 White/purple crested PE t-shirt	1 Base layer top (optional)
1 Black crested skort	1 Pair purple/black/white hooped games
1 Purple crested games shirt	1 Purple/black crested games bag (optional)
1 Purple crested mid-layer	Summer Term:
1 Black fitness leggings	1 White crested skort

*Please note: The Development Year girls have a choice of games and may not require all the items of the games uniform.*

## Items Obtainable from Other Suppliers

- 3 pairs black, grey, or natural tights (opaque or sheer)
  - 1 coat or raincoat in a plain style in black or dark grey (coat must be long enough to cover jumper - no casual wear such as sports or bomber jackets)
  - 1 pair indoor trainers with non-marking soles
  - 1 pair outdoor trainers
  - 2 pairs white sports socks
  - 1 pair AstroTurf boots
  - 1 hockey stick
  - 1 Pair shin pads
  - 1 tennis racquet
  - 1 mouthguard
  - 1 one-piece swimming costume optional with cross-over back (no scooped back)
-

# SPORT

Wycliffe Physical Education and Games Department enables pupils to develop their level of physical performance and engage in new and fulfilling activities through regular PE lessons, Games sessions and co-curricular programme.

## Main Games Activities by term

### Autumn Term\*

Year 9 and 10 (Monday, Thursday and Saturday) Girls: Hockey. Boys: Rugby.

Year 11 (Tuesday, Thursday and Saturday) Girls: Hockey, Boys: Rugby.

Year 12 and 13 (Tuesday, Thursday and Saturday matches) Girls: Hockey, Boys: Rugby.

\*Basketball is a developing sport at Wycliffe and will begin to become part of the games programme in Years 9 and 10 as well as a co-curricular activity.

### Spring Term\*

Girls: Netball. Boys: Football and Rugby 7's

Girls: Netball. Boys: Football and Rugby 7s

Year 12 and 13 (Tuesday, Thursday and Saturday matches)

Boys: Football and Rugby 7s. Girls: Netball

\*Girls Football is a developing sport and will begin to become part of the games programme in the Spring Term for all ages as well as a co-curricular activity.

### Summer Term\*

Boys: Cricket and Athletics

Girls: Cricket and Athletics

Boys: Cricket, Athletics and Tennis

Girls: Cricket, Athletics and Tennis

Year 12 and 13 (Tuesday, Thursday and Saturday matches) Boys: Cricket, Athletics and Tennis

Girls: Cricket, Athletics and Tennis

Years 11/DY, 12 and 13 not involved in the main games sports during their games sessions can choose from a variety of other sporting activities, including: Basketball, Fencing, Pilates, CrossFit, Boxing, Circuit training, Badminton, Table tennis, Tennis and cross-country. Years 12 and 13 have two compulsory afternoon sessions on a Tuesday and Thursday and must attend on a Saturday when selected for a school team.

---

# SPORT

Extra-curricular activities are run before school, at lunch time, and after school. This programme supports the ongoing PE lessons and Games sessions. Pupils are required to attend practices for teams they are selected to represent. Sport fixtures take place throughout the week. It is expected that pupils are available for all competitions and fixtures. Regular fixtures are listed in the School Calendar and on the School's Sports website. Team sheets are posted on the School Sports website informing pupils of the selected team and timings of the match. Saturday games sessions for Year 9, 10, 11 and DY will usually finish by 14:30 unless pupils are involved with matches.

An elite Squash, Rowing and Basketball programme also supports the main Games curriculum. Pupils interested in rowing but who have not rowed before can attend the Summer learn to Row programme. If they enjoy the activity and reach a level of ability that allows them to join a crew then they may be able to row in the following term and this will be discussed with Director of Rowing and Director of Sport. Given the nature of rowing and limited spaces in boats numbers for rowing are limited and selection is based on a variety of criteria. The Squash programme has both elite and recreational programmes and details of training are released termly. Basketball is a programme that encompasses high level 1:1 training and recreational basketball.

The staff in charge of the pupils and teams will always refer to the medical information that has been supplied to the School Medical Centre for your child. Therefore, please ensure that the Medical Centre is informed of any relevant changes in medical or other circumstances occurring, including courses of medication or other treatment, regardless of the duration. Additional consent may be required for any residential or higher risk activities or when there is an extra charge required. In this case a specific letter will be distributed setting out all the details of the activity and requesting your permission.

Ben Taylor, Director of Sport  
Email: [Ben.Taylor@wycliffe.co.uk](mailto:Ben.Taylor@wycliffe.co.uk)

---

# PASS: PARENTS' ASSOCIATION SENIOR SCHOOL

## What is PASS?

The aim of PASS is to enrich the experience of all pupils attending Wycliffe College. PASS operates in a different way to a traditional PTA fundraising association. As parents, you contribute on a termly basis to the PASS fund, via your school invoice and that is it – you will not be asked for any further contributions either financial or for your time. So, no cupcake baking at a moment's notice!

## Who is on the PASS Committee?

The Committee comprises of 10 parent volunteers and a member of the Schools Senior Management Team. We aim to have representation from all year groups, from boarding and day families. New faces are very welcome with members generally remaining on the committee for 2 years. We meet in the evening, twice a term. Being a Committee member is a great way to discover first hand the many exciting activities that are going on at school, as well as getting to know other parents. If you are interested in finding out more, please contact Reception or [Senior@wycliffe.co.uk](mailto:Senior@wycliffe.co.uk).

## How are funds allocated?

Pupils (groups or individuals) bid for funds in a Dragon's Den style presentation to the PASS committee. The committee considers each bid on its own merit and will allocate full or partial funding. In all cases, proof that the item has been purchased or the activity has taken place is requested and a feedback form completed.

## How will my child benefit from the funds?

Every pupil benefits and can do so in multiple ways. The pupil-led initiatives can be from individual houses, clubs and societies, for curriculum enhancement or for individual students. In addition, PASS supports academic effort prizes awarded at parents' evenings, The Annual Wycliffian Lecture, The Creative Writing Anthology and Refreshments at music and drama events.

---

# FINANCE

## Effective from Autumn term (September)

The absence of a pupil does not lessen the cost of running the school and fees are not refundable if a pupil is unable to attend classes due to sickness or accident. The school is however, able to make refunds through the Fees Refund Scheme outlined in Fees Refund booklet. Please note that this scheme must be opted into.

Please note that the termly charge for participating in the Scheme is not an insurance premium and you are not entitled to claim directly from the school's insurance policy. The school reserves the right to vary the termly charge by giving advance notice to you.

## Important Information Regarding School Fees

All School Fees invoices and Direct Debit schedules (if applicable) are sent to parents by email and via The Parent Portal. We would ask that new parents please provide the school with two current email addresses when completing the school joining information. To ensure successful delivery of the documents, please add [billing@wycliffe.co.uk](mailto:billing@wycliffe.co.uk) to your list of contacts.

## Payment of Fees on the First Day of Term

A 1% discount off the net termly fee (excluding extras) where full payment is made by Direct Debit only, on the first day of term. Your account will be credited with the discount prior to collection of the Direct Debit. Parents wishing to use this facility are requested to complete the Direct Debit Mandate enclosed in the joining pack and return to the above address. Please note that payments made directly into the School's account or by any other payment method will not qualify for the 1% discount.

---



# FINANCE

## Payment of Fees by Instalments

To assist parents in meeting the costs involved, the Council of Trustees of Wycliffe offers to accept payment of School fees and charges for extras by monthly instalments by Direct Debit for each term starting in September. This arrangement is subject to the College's Terms and Conditions and the additional following arrangements will also apply:

## Arrangements and Conditions

Monthly payments each corresponding to not less than the minimum of one quarter of the current termly fees account, including extras charged from the previous term, are to be paid by Direct Debit on the first day of each month, commencing on the 1st day of September.

## Fees and extras will be collected as follows:

Autumn Term 1st September – 1st December inclusive

Spring Term 1st January – 1st April inclusive

Summer Term 1st May – 1st August inclusive

- a. Any extras due in respect of a pupil's final term at Wycliffe will be collected in full on the first day of the month in the following term e.g., extras for the Summer Term will be collected on 1st September.
  - b. In the event of non-payment of any instalment due, the whole amount outstanding shall be due immediately including interest payable at the current rate from the start of term. A charge of £10 per item will be made for returned Direct Debits.
  - c. These arrangements are entirely at the School's discretion and are not normally available where accounts already stand in arrears. The Council reserves the right to withdraw the concession of this facility.
-

# THE WYCLIFFIAN SOCIETY

## Connected, Supported, Bold and Loyal

All pupils who attend Wycliffe from Reception onwards will automatically become life members of The Wycliffian Society (TWS). The Wycliffian Society provides a unique network for support, encouragement and engagement for all Wycliffians. The Wycliffian Society assists the School, current pupils and OWs in a variety of ways including; providing prizes for academic effort, the TWS Award, careers advice, networking and supporting enterprising projects and expeditions. The Wycliffian Society maintains a database which keeps the worldwide network of OWs in contact with the Society and each other and is active across a number of social media platforms. Whilst your child(ren) is a pupil here, as the parent or guardian, you are a member of The Wycliffian Society and we invite you to join us at events and to connect with us on social media.

Facebook: @TheWycliffianSociety

X: @TheWycliffianSociety

Instagram: @TheWycliffianSociety

The Wycliffian Society is also custodian of the College archives and memorabilia, regularly providing information for researchers for both private and public use. Every member of The Wycliffian Society receives the termly edition of the Wycliffe Times with news on current pupils and OWs and invitations to all Wycliffian and some College events. We also produce an annual publication The Wycliffian Society Times which is a summary of OW news and events and a calendar of Wycliffian events for the following year. To cover the costs of The Society pupils are billed in nine termly instalments of £50 from whenever your child(ren) starts in the Prep School.

Our objective is to ensure that all former pupils feel they are members of a vibrant and distinctive Society, without the problems of paying an ongoing annual subscription. We are sure you will appreciate the benefits with the knowledge that your child(ren) will continue to remain in touch with Wycliffe and their friends – for life.





If you have any questions, please email: [Admissions@Wycliffe.co.uk](mailto:Admissions@Wycliffe.co.uk)

[Wycliffe.co.uk](http://Wycliffe.co.uk)